



NOTICE OF LIABILITY

SCHOOL BUS SAFETY PROGRAM

NOTICE # XX-XXXXXX
DATE NOTICE MAILED 09/01/2024

DATE AND TIME OF VIOLATION <08/30/2024 2:31 PM>

BUS IDENTIFICATION NUMBERS <Bus #XXXXXX>
<Bus Registration # XXXXXXXXX>

IDENTIFICATION NUMBER OF THE SCHOOL BUS PHOTO VIOLATION MONITORING SYSTEM <XXXXXXXXXXXX>

LOCATION OF VIOLATION Vicinity of <1500 Main Street in Buffalo, NY>
& <Lat: 41.177868, Long: -73.201381>

REGISTERED VEHICLE OWNER <John Q. Public>

OWNER'S STREET ADDRESS <123 East Street
Anytown, USA 12345-6789>

VEHICLE STATE & LICENSE NUMBER <NY / ABC123>

VEHICLE DESCRIPTION <Hyundai / Tuscon / 2015>

FINE AMOUNT STATUTE & DESCRIPTION

\$<PENALTY> <Local Ordinance> adopted in accordance with NYS VTL §1174-a, holds the owners of vehicles liable to pay a civil penalty when such vehicle passes a stopped school bus in violation of NYS VTL §1174(a).

DUE BY <3/31/2024>

WARNING: FAILURE TO PAY THE PENALTY SHOWN, OR TO CONTEST LIABILITY IN A TIMELY MANNER IS AN ADMISSION OF LIABILITY AND MAY RESULT IN A DEFAULT JUDGEMENT ENTERED AGAINST YOU. **FAILURE TO RESPOND TO THIS NOTICE BY THE DUE DATE WILL RESULT IN AN ADDITIONAL LATE FEE OF \$25.00.**

The vehicle identified in this notice was recorded passing a stopped school bus in violation of the New York State Vehicle and Traffic Law §1174(a).

Pursuant to NYS VTL §1174-a, as adopted in <Local Ordinance> an owner found liable for a violation of NYS VTL §1174(a) shall be liable for the following monetary penalties:

\$250 for a first violation;
\$275 for a second violation committed within 18 months of the first violation;
\$300 for a third or subsequent violation all of which were committed within a period of 18 months.

TO VIEW VIDEO, IMAGES, AND PAY ONLINE GO TO



CUT HERE ✂

School Bus Safety Program – City of Buffalo
PO Box 1310
Newington, VA 22122

For additional information or questions please call 877-504-7080, Monday – Friday, 8 AM – 5 PM ET, or visit www.alertbus.com

Registered Vehicle Owner:

owner_name
owner_address
owner_city, owner_state owner_zip

NOTICE #
<XX-
12.3456

\$<PENALTY>

DUE BY 9/30/2024

School Bus Safety Program

YOU MAY VIEW YOUR VIOLATION ON THE INTERNET at www.alertbus.com. In addition to the photographs contained in this notice, you may view the recorded images on the internet at www.alertbus.com. You may login using your Notice # (found on page 1) and license plate number. For technical support, please contact support@alertbus.com.

This Notice of Liability is not considered a "moving violation" and is a civil proceeding against the registered owner or lessee responsible for the violation. **NO POINTS CAN BE ASSESSED FOR THIS VIOLATION AND IT WILL NOT RAISE YOUR INSURANCE RATES.**

Failure to pay the penalty shown, or to contest liability in a timely manner shall be deemed an admission of liability and may result in a default judgment entered against you. Failure to respond to this notice by the due date will result in an additional penalty of \$25 and may be subject to collections.

PAYMENT OPTIONS:

PAY BY WEB: Go to www.alertbus.com and click "Pay By Credit Card" to pay via credit card (subject to a credit card processing fee).

PAY BY PHONE: Call 1-877-504-7080 and follow the automated prompts. Please have your Notice # and credit card ready (subject to a credit card processing fee).

PAY BY MAIL: Detach the lower portion of this Notice where it reads "CUT HERE," and mail the detached lower portion with a check or money order made payable to:

**School Bus Safety Program – City of Buffalo
Bank of America Processing Center
PO Box 411472
Boston, MA 02241-1472**

Include the Notice # and vehicle license plate number on your check or money order to ensure proper credit. **DO NOT SEND CASH**



TO REQUEST A COURT DATE: The registered owner listed on the Notice of Liability is the only authorized person(s) to request a hearing and appear at a court date. This Notice is not subject to discretionary reduction. You cannot plead to a lesser offense, and the fine cannot be reduced. You may contest the imposition of this fine by signing and mailing the remittance below. Your request must be received by <DUE DATE>. Upon receipt, you will be notified of the date, time and location of your hearing.

RENTAL / LEASED VEHICLES: The lessor of a vehicle shall not be found liable for the violation of subdivision 1174(a) provided that the lessor sends the following documentation to PO Box 1310 Newington, VA 22122, within 37 days: (i) A copy of the rental or lease agreement; (ii) name and address of the lessee; and (iii) the Notice number as listed on page 1.

STOLEN VEHICLE OR REGISTRATION PLATE: If the basis of your claim is that your vehicle or license plates were stolen at the time of the violation, attach a certified copy of the police report with the form below. Your supporting documentation will be reviewed and will result in either dismissal of this violation or the scheduling of a court hearing. You will be notified in writing of any action taken.

FOR ALL OTHER QUESTIONS CONTACT: School Bus Safety Program, PO Box 1310, Newington, VA 22122, 1-877-504-7080.

USE THIS FORM TO PAY

Payment Method ☐ Money Order ☐ Check

- 1. Pay by Mail:** Mail check or money order, made payable to:
**School Bus Safety Program – City of Buffalo
Bank of America Payment Processing Center
PO Box 411472
Boston, MA 02241-1472**

Include the Notice # and license plate number on your check or money order to ensure proper credit. **DO NOT SEND CASH.**

- 2. Pay Online at:** www.alertbus.com
- 3. Pay by Phone:** 1-877-504-7080
- 4. Walk-in Payments:** NOT ACCEPTED

Payment is considered an **ADMISSION OF LIABILITY** and waives your right to a hearing. Payment must be received on or before the due date.

USE THIS FORM TO CONTEST LIABILITY

CUT HERE 

- Note any corrections to your name and address as they appear on the reverse side of this form.
- Daytime telephone number (optional): _____
- Ensure that this signed form is postmarked prior to <due date>.

- Mail the request for a court date to: **School Bus Safety Program – City of Buffalo
PO Box 1310
Newington, VA 22122**

- Do not send payment with your request for a court date.
- You will be notified by mail of the court date, time and location.

- ☐ I need an interpreter for my court date. Language: _____
- ☐ My vehicle or license plate was stolen at the time of this violation

I hereby acknowledge receipt and service of the above Notice of Liability (Notice # <XX-XXXXXX>) and request a hearing date to appear in court, to contest liability assigned to me by this Notice.

SIGNATURE OF REGISTERED OWNER OR LESSEE

DATE SIGNED

PRINT FULL NAME